

MIFFLIN COUNTY SCHOOL DISTRICT  
*Mifflin County Middle School*

2 Manor Drive  
Lewistown, Pennsylvania 17044-2398  
Telephone 717-242-1401 • Fax 717-242-5805  
Jennifer S. Macknair - Principal  
Luke J. Strawser - Assistant Principal

November 7, 2024

Dear Parent/Guardian:

Parent/Teacher conferences at Mifflin County Middle School will be held on Monday, November 25, Tuesday, November 26 and Wednesday, November 27, 2024. If you wish to set up a parent/teacher conference, you should contact the teacher(s) you wish to conference with via email (email list enclosed). If you don't have email, please contact the middle school and speak to the teacher(s) personally to set up conference times.

Specifics for the conferences are as follows:

1. Conferences will be set for 10-minute intervals.
2. You may conference with as many of your child's teachers as you wish.
3. On November 25, conference times will be from 4:00 to 7:30 p.m. or from 4:30 to 8:00 p.m. Those teachers **highlighted in yellow** on the enclosed email list are available to conference from 4:00 to 7:30 p.m. Several teachers will be available from 4:30 to 8:00 p.m. Those teachers are **highlighted in blue** on the enclosed email list.
4. On November 26, **all** teachers will be available to conference from 4:30 to 7:30 p.m.
5. On November 27, conference times will be from 8:00 to 11:30 a.m. Those teachers **highlighted in green** on the enclosed email list are available to conference.

If you have any questions, please feel free to call my office at (717) 242-1401.

Sincerely,



Jennifer S. Macknair  
Principal

## MCMS Faculty Email Directory 2023-24

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